



Town of Clifton Park

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 • FAX: (518) 371-1136

February 1, 2018

Re: RFP 2018 Residential Curbside Bulk Trash Collection

To Whom It May Concern,

The Town of Clifton Park is preparing for its town-wide residential bulk waste-curbside collection, to be conducted this coming April through May. As the Town advances this program, we will be soliciting price quotes and proposals from regional waste haulers and collection companies interested in conducting the spring curbside collection for all residents in the Town of Clifton Park. There are approximately 14,500 residential properties along 250 miles of roads within the Town's 50.2 square miles. Company will be required to provide curb side waste removal of large and bulk items from Town residential areas, homes and apartment complexes and dispose of the items appropriately and lawfully, recycling when/where feasible. Attached please find our Request for Proposals (RFP) guidelines and scope of work for the Town's Bulk Waste Collection program which explains the details of the program. A notice concerning the RFP will appear in the Schenectady Gazette, and the solicitation will be published on the town's Website in the near future.

If you are interested in providing a proposal for review and consideration, please send in your request, to be submitted in writing, one signed proposal and one electronic, to the following address:

Town Clerk's Office
Town of Clifton Park-Town Hall
One Town Hall Plaza
Clifton Park, NY 12065
or via e-mail: patodonnell@cliftonpark.org

Please include detailed collection times and all anticipated costs in your proposal. All submissions are due no later than 5:00pm Friday, March 2, 2018. All inquiries regarding this RFP should be directed to the Town Information Specialist, Matthew Andrus, at the above address, by calling (518) 371-6651 ext. 242, or via e-mail to mandrus@cliftonpark.org.

Sincerely,

Phil Barrett
Town Supervisor

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

JAMES M. WHALEN
Councilman

AMY J.H. STANDAERT
Councilwoman

JAMES J. ROMANO
Councilman



Request for Proposals **2018 Residential Curbside Bulk Trash Collection**

I. Purpose

The Town of Clifton Park is soliciting detailed collection services pricing proposals and quotes from interested waste haulers and trash collection companies to complete a town-wide residential curbside bulk waste collection for all residents within the boundaries of the Town of Clifton Park, to be completed between April 16 and May 12, 2018.

II. Instructions to Bidders

Please include detailed collection times and all anticipated costs in your proposal. All submissions are due no later than 5:00pm Friday, March 2, 2018 to the following address:

Town Clerk's Office
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III. Tasks

- Company will be required to provide curb side waste removal of large and bulk items from Town residential areas, homes and apartment complexes and dispose of the items appropriately and lawfully, recycling when/where feasible.
- Company must certify possession of any, and all appropriate licenses and permits to handle transport and dispose of household junk and trash materials in the quote submittal, and be able to produce same upon request.
- Company will contact apartment complexes in the Town to arrange for delivery and placement of container/dumpsters in the complex for one time pick-up during this program period.
- Company must complete the removal of all items within a four-week period, ending no later than Friday May 12, 2016.
- Company will be required to produce and complete a town wide flyer-type mailing, to alert residents of the curbside collection indicating when their pick-up will occur (sample attached). This mailing must be completed and mailed two weeks in advance of the pick-up date. The company is responsible for the printing and mailing of the flyer. The Town of Clifton Park will supply a residential address listing (spreadsheet).
- Upon completion, Company will submit an itemized program invoice reflecting man hours utilized, (certified payrolls), fuel expenses and fees associated vendor costs, and indicate by category the types and quantities of materials collected and disposed of, disposal fees and any (recyclables) recycling credits or payments reflecting salvage value obtained for all materials within 30 days of the conclusion of the program.

IV. Examples of eligible bulk items

- Sofas, couches, loveseats, sleeper sofas, mattresses, furnishings, rugs etc.
- Appliance and metal items; i.e.: stoves, washers, dryers, grills, pipes, lawn mowers
- Wood scraps, products; i.e.: desks, tables, cabinets, wallboard, trim, windows, doors, etc.

V. Examples of ineligible items

- Hazardous materials* (Solvents, pesticides, chemicals, tires)
- Driveway sealer buckets*
- Aerosol cans*
- Propane tanks*
- Computers & Computer monitors, CRT Televisions, Large Screen Televisions**
- Household trash and yard debris – grass clippings, branches or leaves
- Construction and demolition material
- Appliances containing freon, which must be handled separately

* Residents can dispose of these items during the 2019 Household Hazardous Waste Collection Day.

** Electronics Recycling is also available at the Town Transfer Station, some fees may apply.