

TOWN OF CLIFTON PARK TOWN BOARD

May 17, 2021

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilwoman Flood
Councilwoman Standaert
Councilman Morelli
Councilwoman Walowit
Town Clerk Brobston

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Daniel Clemens, Director of Buildings, Parks & Recreation
Lori Hughes, Parks & Recreation
Matt Andrus, Information Specialist

MINUTES APPROVAL

MOTION by Councilwoman Walowit, seconded by Councilwoman Standaert, to approve the minutes of the May 3, 2021 meeting as presented.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATION

Supervisor Barrett announced the town pools will be opening on June 11. Information and memberships can be purchased on the town website.

Councilwoman Flood thanked Historian John Scherer for his recent walking presentation/tour in the Vischer Ferry Historic District. His next program will be Sunday, May 23 outside at the Grooms Tavern on the brief historic overview on Clifton Park's history.

Supervisor Barrett discussed proposed plans for the town's July 4th celebration. He stated there will be a parade and hopefully fireworks. A Mass Gathering Permit from NYS is required and applied for for the fireworks presentation as in years past. Music/entertainment, food vendors and the Freedom Mile race will continue with possibly some adjustments. The town will continue to plan and announce when all issues have been considered and then publicize the event.

PRESENTATIONS

Ryan Haug explained his Eagle Scout project. He created a mile-long trail in the Dwaas Kill Nature Preserve. He mapped out a plan to by-pass the wetlands area by creating the trail along the ridge near the train tracks. He included 2 lookouts and benches.

Leo Coons explained his Eagle Scout project. He built a footbridge/small maintenance vehicle bridge in the Vischer Ferry Nature Preserve. It spans a 25-foot gap that connects all the paths in that area.

RESOLUTIONS

No one wished to be heard.

Resolution No. 119 of 2021, a resolution recognizing Leo Coons on achieving the rank of Eagle Scout.

Introduced by Supervisor Barrett, who moved its adoption, seconded by entire Town Board.

WHEREAS, the Town of Clifton Park, takes immense pride in the accomplishments of its residents, and recognizes the valuable contributions of the Boy Scouts of America to our community and to our nation, and

WHEREAS, Leo Coons entered Cub Scouts in 2009 (first grade/age 6) and was in Pack 45 through 2014 when he crossed over into Boy Scout Troop 246 at the Clifton Park Elks, and

WHEREAS, the rank of Eagle Scout is the highest award that a Boy Scout can earn and to achieve this rank, Leo Coons demonstrated leadership within Troop 246, holding positions as den chief, troop guide, assistant senior patrol leader (ASPL) and senior patrol leader (SPL), and

WHEREAS, Leo Coons' Eagle Scout project benefited the Town of Clifton Park to replicate a former scout bridge built by Josh Komoroske in 2007, which was destroyed by a large fallen tree, and Leo Coons networked with community members including Lindsay Bezio of Lindsey's Old School Barbershop, George Brenner III of Gee Bee Enterprises and Greg Haug, as well as local craftspeople in the Amish community, to secure certain wood products, beams, lumber and for construction oversight and support, and

WHEREAS, in summer 2020, Leo Coons and his team of volunteers built the 40-foot wooden bridge to accommodate pedestrians and small maintenance vehicles in close coordination with the town Buildings & Grounds Department, connecting the Clute's Dry Dock site to the original Erie Canal Towpath, along the Mohawk Towpath National Scenic Byway, and Leo's project scope included drawing the bridge plans, clearing brush, building the bridge and access ramps, and extensive fundraising, supported through a grant from the Town of Clifton Park Community Action Fund, the Mohawk Towpath Scenic Byway Coalition, and private donors, and

WHEREAS, Leo Coons has made the most of his scouting career, attending National Youth Leadership Training and has achieved over 250 community service hours, and

WHEREAS, Leo Coons' dedication to the Boy Scout Oath, while using his time and energy to give back to his community, will serve to prepare him for a meaningful, productive role in society, and

WHEREAS, Leo Coons has also excelled outside of Boy Scouts while participating in youth hockey from the age of five, and he will be attending Rochester Institute of Technology in the fall, majoring in Astrophysics; now, therefore, be it

RESOLVED, that the Town Board, on behalf of the residents of Clifton Park does hereby congratulate and salute Leo Coons for his achievement of the rank of Eagle Scout and we are proud to have him as a member of our community.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 120 of 2021, a resolution recognizing Ryan Haug on achieving the rank of Eagle Scout.

Introduced by Supervisor Barrett, who moved its adoption, seconded by entire Town Board.

WHEREAS, the Town of Clifton Park, takes immense pride in the accomplishments of its residents, and recognizes the valuable contributions of the Boy Scouts of America to our community and to our nation, and

WHEREAS, Ryan Haug entered Cub Scouts in 2009 (first grade/age 6) and was in Pack 45 through 2014 when he crossed over into Boy Scout Troop 246 at the Clifton Park Elks, and

WHEREAS, the rank of Eagle Scout is the highest award that a Boy Scout can earn and to achieve this rank, Ryan Haug demonstrated leadership within Troop 246, holding positions as quartermaster, troop guide and assistant senior patrol leader (ASPL), and

WHEREAS, Ryan Haug's Eagle Scout project benefited the Town of Clifton Park by working closely with the Stewardship Subcommittee of the Open Space, Trails & Riverfront Committee and town staff, to carefully design, and create the Blue Trail in the Dwaas Kill Nature Preserve in 2020, and

WHEREAS, throughout 2019, Ryan Haug organized his team of volunteers and coordinated the layout of a trail plan, clearing of brush, trail benching along several hillsides, construction of two stairways, construction of three pedestrian bridge spans across wet areas, construction of two benches at two different scenic lookouts, and installation of trail markers and he also added wayfinding signs at key intersections to guide visitors in their trail selections, and served as a nature preserve steward of the Dwaas Kill Nature Preserve throughout his project development in 2019-2020, and well beyond its completion into 2021, and has conducted a orienteering event at WinterFest 2021, and

WHEREAS, Ryan Haug has made the most of his scouting career, attending National Youth Leadership Training, and has achieved over 250 community service hours, and

WHEREAS, Ryan Haug's dedication to the Boy Scout Oath, while using his time and energy to give back to his community, will serve to prepare him for a meaningful, productive role in society, and

WHEREAS, Ryan Haug has also excelled outside of Boy Scouts while participating in youth hockey from the age of five, and he will be attending Rochester Institute of Technology in the fall, majoring in Mechanical Engineering; now, therefore, be it

RESOLVED, that the Town Board, on behalf of the residents of Clifton Park does hereby congratulate and salute Ryan Haug for his achievement of the rank of Eagle Scout and we are proud to have him as a member of our community.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 121 of 2021, a resolution determining that proposed Riverview Park tennis and basketball courts renovation and improvement project is a Type II Action for purposes of the New York State Environmental Quality Review Act.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, the Town Board is considering undertaking the renovation and replacement of tennis courts and basketball courts at several park locations within the Riverview Park District, as described in a project manual and bid documents prepared by Environmental Design Partnership dated April 7, 2021, which is on file in the Town Clerk's Office, and

WHEREAS, pursuant to the New York State Environmental Quality Review Act (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the town desires to comply with the SEQR Act and the regulations with respect to the Project; and be it

RESOLVED, by the members of the Clifton Park Town Board as follows:

1. The Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c)(2), as it constitutes the replacement, rehabilitation or reconstruction of equipment, in kind, on the same site, and no further action under the SEQR Act and the Regulations is required.
2. This resolution shall take effect immediately.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 122 of 2021, a resolution scheduling a public hearing regarding renovations and improvements for tennis and basketball courts at four locations within the Riverview Park District

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town Board of the Town of Clifton Park (the "Town"), proposes to undertake renovations and improvements to the basketball and tennis courts at the Algonquin Road, Westchester Drive, Boyack Road and Archer Drive parks, all within the Riverview Park District, as described in the bid preparation manual and documents prepared by Environmental Design Partnership, dated April 7, 2021, which is on file in the Town Clerk's Office, and

WHEREAS, the project will include the repair, replacement, refurbishment and upgrade of sport courts, the installation of new signage at the Crescent Estates South entrance to the park, and improvements to the signage at Silver Oaks at Amity Point, as well as, the acquisition of playground equipment, and

WHEREAS, the total estimated maximum cost of the project is \$450,000, which will be funded through the proceeds of obligations issued by the town, the debt service on which will be paid from assessments levied on properties within the Riverview Park District, and

WHEREAS, the Town Board now desires to call a public hearing regarding the project, as required by Town Law Section 202-b; now, therefore, be it

RESOLVED, that the Town Board will hold a public hearing to hear all persons interested in the project, which public hearing shall be held at the Clifton Park Senior Community Center, 6 Clifton Common Blvd, Clifton Park, New York, on June 7, 2021, at 7:09 p.m.; and be it further

RESOLVED, and ordered that the Town Clerk give notice of such hearing by publishing in the official town newspaper the Notice of Public Hearing in substantially the form attached hereto and by posting the Notice of Public Hearing on the town's official signboard not less than ten nor more than twenty days before such hearing.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 123 of 2021, a resolution changing the location of the June 7, 2021 Town Board Meeting to the Clifton Park Senior Community Center.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, by Resolution No. 1 of 2021, the Town Office Building (Vernon Wood Memorial Meeting Room) was designated as the official regular meeting place for the Town Board, and the official regular meetings were established as the first, second and third Monday of each month at 7:00 PM, and

WHEREAS, a State of Emergency was first declared in New York on March 7, 2020, due to COVID-19, and pursuant to Executive Order No. 202.5, issued on March 18, 2020, Town Board meetings have a limited capacity for in-person attendance and have been accessible online, and

WHEREAS, the potential number of participants at public presentations being held on June 7, 2021, would require more space per applicable distancing guidelines; now, therefore, be it

RESOLVED, that the location for the Town Board meetings for June 7, 2021 will be held at 7:00 PM in the Clifton Park Senior Community Center to allow proper distancing during public participation, and be it further

RESOLVED, that Town Board meetings will then resume their regular meeting place at the Vernon Wood Memorial Meeting Room at the Clifton Park Town Hall at 7:00 PM; and be it further

RESOLVED, that the Town Clerk is directed to publish notice of the change of meeting place for the June 7, 2021 Town Board meeting.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 124 of 2021, a resolution authorizing the purchase of four flashing crosswalk systems.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, by Resolution No. 117 of 2017 and No. 141 of 2018, the town was authorized to purchase flashing beacons to increase awareness at pedestrian crosswalks at several locations throughout town, and

WHEREAS, the Town Board wishes to expand the program by the acquisition of additional units, which provide uniformity with the town and have become recognizable to motorists and users, and

WHEREAS, quotes were received for the acquisition of additional units, using best value criteria, and

WHEREAS, the flagship crosswalk systems previously acquired by the town, perform as intended and are successful in raising awareness of speeds and of the crosswalks and trails where they have been implemented, and

WHEREAS, the Town Supervisor recommends that four additional beacons be purchased for locations to be determined; now, therefore, be it

RESOLVED, that authorization is hereby granted for the purchase of four Carmanah BiDirectional Solar RRFB Crosswalk Systems at a cost of \$13,590 from A-3310-0200 (Traffic Safety – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 125 of 2021, a resolution to retain Prime AE Group of NY, for professional engineering services related to the Riverview Landing Sewer District improvements.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, by Resolution No. 110 of 2021, the Town Board authorized Prime AE to prepare SEQRA review documents and to revise the engineering report relative to a potential project to redesign a sanitary sewer conveyance system within the Riverview Landing Sewer District, and

WHEREAS, the Town Board, as commissioners of the Riverview Landing Sewer District (RLSD), wishes to retain professionals associated with the further design of the sanitary sewer system from the RLSD low-pressure system to the Saratoga County Sewer District via the Windhover Farms subdivision, and

WHEREAS, the scope of the project may ultimately be designed for the decommissioning of the Riverview Landing Wastewater Treatment Plant, and

WHEREAS, Supervisor Barrett wishes to apply for funding to the Clean Water State Revolving Fund and Water Quality Improvement Projects Program, and

WHEREAS, the area may include the Mohawk River Golf Course and its wastewater treatment plant, and inclusion of the Mohawk River Golf Course Wastewater Treatment Plant will increase the town's score in its application for funding, and

WHEREAS, Prime AE Group of NY, formerly known as McDonald Engineering, has significant experience with the Riverview Landing Sewer District and wastewater treatment plant and the Mohawk River Golf Course Wastewater Treatment Plant, and

WHEREAS, Prime AE Group of NY, proposes to perform design and bid services for the RLSD project for an amount not to exceed \$97,400; now, therefore, be it

RESOLVED, that Supervisor Barrett recommends that the quote of Prime AE Group of NY be accepted, and be it further

RESOLVED, that the Comptroller is authorized to create Capital Projects Budget H57 – (Riverview Landing Sewer District 2021 Project), and be it further

RESOLVED, that the Supervisor is authorized to sign an agreement with Prime AE Group of NY for professional consulting for documents related to the Riverview Landing Sewer District improvement project, in an amount not to exceed \$97,400 to be paid with a transfer from A-8111-135 (Unreserved Fund Balance) to H57-08111-0135 (Riverview Landing Sewer District 2021 Projects - Sewer Contractual - Engineering); and be it further

RESOLVED, that initial budget for H57, (Riverview Landing Sewer District 2021) is established with \$97,400 in revenues at H57-01289 (Riverview Landing Sewer District 2021 – Other Governmental Revenue) and expenditures of \$97,400 in H57-08111-00135 (Riverview Landing Sewer District 2021 Projects – Sewer Contractual – Engineering)

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 126 of 2021, a resolution authorizing the Supervisor to sign a license agreement with Clifton Park – Halfmoon Piranhas, for use of the Country Knolls pool for swim team practice.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, Clifton Park – Halfmoon Piranhas wish to utilize the Country Knolls town-owned pool for a term of six (6) weeks, to commence on June 28, 2021 and expire on July 30, 2021, at a rate of \$40 per hour, per pool, PLUS the hourly rate of all town employees working at the pools during practice hours; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to sign the attached License Agreement with Clifton Park – Halfmoon Piranhas, for use and occupation of the Country Knolls pool, provided that the town is provided a certificate of insurance in the amount of \$1,000,000 naming the Town of Clifton Park as additionally insured.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 127 of 2021, a resolution appointing Keith Martin and Jennyfer Gleason to the Planning Board.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, due to the resignation of Greg Szczesny, a vacancy for a member exists on the Planning Board, and

WHEREAS, Keith Martin, 8 Wall Street, Clifton Park, the current alternate, has been recommended to fill the position vacated by Mr. Szczesny, and Jennyfer Gleason, 2 Queensbury Ct., Clifton Park, has been recommended to fill the alternate position, and

WHEREAS, Mr. Martin and Ms. Gleason's have the background experience, education and training to act effectively as Planning Board Members; now, therefore, be it

RESOLVED, that Keith Martin is hereby appointed as a member of the Planning Board for the remainder of a seven-year term, term to expire December 31, 2023; and be it further

RESOLVED, that Jennyfer Gleason hereby steps down from the Environmental Conservation Commission and is appointed as an alternate to the Planning Board, term to expire December 31, 2021.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 128 of 2021, a resolution authorizing the Supervisor to sign a contract with the Friends of Shenendehowa Crew to operate 2021 summer crew camps.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has requested that the Town Board authorize contracts for certain recreation programs, and

WHEREAS, the Town Board supports continuation of the recreation programs with the subcontractor Friends of Shenendehowa Crew; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to sign the 2021 contract with Friends of Shenendehowa Crew, as attached.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 129 of 2021, a resolution hiring Camp Counselors and Specialists for the 2021 full day and half day Summer Day Camp Program.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Town Board wishes to hire new and additional staff members for operation of the town's Summer Day Camp Program, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in the attached Schedule A, be hired; now, therefore, be it

RESOLVED, that the individuals listed in the attached Schedule A, be hired as staff for the town's 2021 Summer Day Camp Program, effective through the entire summer camp season; and be it further

RESOLVED, that the staff be paid as indicated on Schedule A.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 130 of 2021, a resolution authorizing the hiring of Pamela Lamboy as Receptionist.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, due to the retirement of Betsey Snyder, an opening exists for the position of Receptionist, and

WHEREAS, the Town Supervisor interviewed eligible candidates from the Receptionist List, maintained by the Saratoga County Department of Personnel, and

WHEREAS, after interviewing Pamela Lamboy, 7 Chevy Chase Lane, Clifton Park, and reviewing her qualifications, the Town Supervisor has recommended that Ms. Lamboy be hired to fill the position; now, therefore, be it

RESOLVED, that the Clifton Park Town Board hereby authorizes the hiring of Pamela Lamboy, 7 Chevy Chase Lane, Clifton Park, to fill the position of Receptionist, at Grade 3, Step 1, (\$25,000 estimated to end of year) to be paid with a transfer from A-1620-E4000 (General Fund – Town Hall Operations – Part-time Employee) to A-1620-Exxx (Town Hall – Employee), to cover the cost for the remainder of the year, effective immediately.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilwoman Standaert, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 8:05 PM

Teresa Brobston
Town Clerk