

January 6, 2020

The 2020 Organizational meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett  
Councilman Whalen  
Councilwoman Standaert  
Councilman Romano  
Councilwoman Walowit  
Town Clerk Brobston

Also Present: Assistant Town Attorney Morelli  
Mark Heggen, Comptroller  
Daniel Clemens, Supervisor of Buildings and Grounds

Resolution No. 1 of 2020, a resolution in connection with the reorganization of the Town of Clifton Park government for calendar year 2020.

Introduced by Supervisor Barrett, who moved its adoption, seconded by Councilwoman Walowit.

RESOLVED, that the Town Office Building (Vernon Wood Memorial Town Meeting Room) be designated as the official regular meeting place for the Town Board, and that

the official regular meetings are established as the first, second and third Monday of each month at 7:00 PM, except when Monday is designated as an official holiday, the Town Board meeting will be held on Tuesday at 7:00 PM, and excepting that

the summer schedule for Town Board meetings are established as the first and third Monday of July and August at 7:00 PM, and that

Roll call votes shall be voted in the following order:

Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit and Supervisor Barrett, and that the annual payment of elected officials shall be as follows:

Philip C. Barrett, Supervisor	bi-weekly
James Whalen, Councilman	bi-weekly
James Romano, Councilman	bi-weekly
Amy Standaert Councilwoman	bi-weekly
Lynda Walowit, Councilwoman	bi-weekly
Robert A. Rybak, Town Justice	bi-weekly
James F. Hughes, Town Justice	bi-weekly
Teresa Brobston, Town Clerk	bi-weekly
Dahn S. Bull, Highway Superintendent	bi-weekly

and that

Lynda Walowit be reappointed as Deputy Supervisor for the Town of Clifton Park and that Mark Heggen be reappointed as Town Comptroller, and that Stephanie Drenchko be reappointed as Assistant Comptroller, at salaries as budgeted, and be it further

RESOLVED, that Philip Barrett is hereby reappointed as a marriage officer for the Town of Clifton Park pursuant to New York State Domestic Relations Law Section 11-c for a term to expire December 31, 2020, at no salary, and be it further

RESOLVED, that Town Clerk Teresa Brobston is appointed as Registrar of Vital Statistics and Records Management Officer with term to expire December 31, 2021, and be it further

RESOLVED, that Christine Pagnello, 14 Coventry Drive, Clifton Park, is hereby reappointed Deputy Town Clerk, at a salary as budgeted, and Claudia Fitzgerald, 4 Greenlea Drive, Clifton Park, is hereby appointed Deputy Town Clerk, Grade 6, Step 7 at a salary as budgeted, and be it further

RESOLVED, that the dog park fees be \$30/year and may be prorated at ½ year price of \$15 between July 1, 2020 and December 31, 2020, and be it further

RESOLVED, that the duties of Town Attorney Thomas McCarthy, Deputy Town Attorney Anthony Morelli, Deputy Town Attorney Neil Weiner and Deputy Town Attorney Robert Wilcox shall remain constant from Resolution No. 1 of 2019 for the year 2020, at salaries as budgeted each year, and that

Richard DiCaprio, Deacon St. Edward's Church, 569 Clifton Park Center Road, Clifton Park, and Town Justices James Hughes and Robert Rybak, and Sue Malinowski, CAPTAIN Executive Director, and Thomas McCarthy, Town Attorney, and Karen Heggen, Saratoga County District Attorney, and Michael Zurlo, Saratoga County Sheriff, and Philip Barrett, Town Supervisor, and Amy Standaert, Councilwoman-Liaison, and Melinda Acker, Youth Court Director, and Cynthia Scavo, Youth Court Program Director, be reappointed as Members of the Youth Court Community Board, each to serve a term that expires December 31, 2020, and Andrew Morelli, Shenendehowa Student to serve a term that expires June 30, 2020, and that

Violet Palombo, Youth Court Advisor, and Steven Bayle, Saratoga County Probation, and Linda Campion, Victim Advocate, and Robert Logan, Saratoga County Assistant DA, and Wes Carr, Saratoga County Youth Bureau Director, and Matthew Heckman, Shenendehowa High School Assistant Principal, each to serve a two-year term that expires December 31, 2021, and that

Teresa Cook, 139 Raylinsky Road, Ballston Lake, be designated as the Official Town Officer to act on behalf of the Assessor to process claims pursuant to Section 125, Article 7 of the Agriculture and Markets Law for the year 2020, and that

Ellenmarie Martin, 5 North Pointe, Apt. 2 South, Clifton Park, be reappointed as Deputy Highway Superintendent, at a salary as budgeted, and that

Elaine Sausville, 33 Summerlin Drive, Clifton Park, be reappointed as a half-time Clerk in the Highway Department, at a salary as budgeted, and that

Sanford I. Roth, 52 Sweet Brier Drive, Ballston Lake, be reappointed as part-time Assistant and Liaison to the Town Supervisor and act as Liaison to Environmental Conservation Commission, ambulance squads and shall be compensated with a waiver of insurance premiums pursuant to Section 807 of the Employee Manual, and that

Rose A. Savallo to be reappointed Receiver of Taxes and Assessments for the year 2020 at a salary as budgeted, and that she is hereby authorized to sign checks drawn on the accounts of "Receiver of Taxes and Assessments, Town of Clifton Park", and that

James Harding Jr., 19 Casablanca Court, Clifton Park, be reappointed as part-time Clerk at Grade 4, Step 2, Year 1, and Patricia Howland, 60 Stoney Creek Drive, Clifton Park, be appointed as part-time Clerk at Grade 4, Step 1, Year 1, for the Receiver of Taxes and Assessments for the year 2020, and that

Jody D. Ensel, 6 Rolling Brook Court, Clifton Park, be reappointed as a part-time Clerk for Town Hall at Grade 4, Step 7, Year 3, and that Rosemarie DiMarco, 18 Oak Brook Commons, Clifton Park, be reappointed as a part-time Clerk at Grade 4, Step 9, Year 1, to be assigned in departments as needed, and that

Kathleen O'Donnell, 9A Greensboro Boulevard and Darlene Sharron, 327 Riverview Road, Rexford, be reappointed as Clerks to the Town Justice-Exempt with terms to expire December 31, 2020, at salaries as budgeted, and that Carol O'Brien, 17 Tupelo Drive, Clifton Park, be reappointed as half-time Court Clerk at Grade 5, Step 7, Year 2, and that

Gayle Buckley, 318 Ruhle Road, Ballston Lake, be reappointed to Health Officer for the year 2020, at a salary as budgeted, and that

John L. Scherer, 113 Vischer Ferry Road, Rexford, be reappointed to serve as Town Historian for the year 2020, at a salary as budgeted, and that

Sheila Alvaro, 8 Esopus Drive, Clifton Park, be reappointed as part-time Receptionist at Town Hall as needed at Grade 4, Step 2, Year 2, and that

the Daily Gazette, Schenectady, be designated as the official newspaper of the town, and that

all commercial banks within the boundaries of the Capital District be designated as the official banks for the town and for depositing town funds, with said banks to be chosen based upon the best rates available, and that

the Supervisor is hereby authorized to enter into a contract with any accounting, engineering firm, professional services firm, or other professional consulting firm for the needs of the Town of Clifton Park, subject to legal review by the Town Attorney's office, and that

the Supervisor is authorized to execute change orders resulting in a reduction in contract price, and that

the Town Board of the Town of Clifton Park authorizes the payment of the Town dues to the NYS Association of Towns, and that

Sanford I. Roth, be reappointed Town Liaison to Environmental Conservation Commission, for a two-year term; term to expire December 31, 2021, and that

Brian Glick, 96 Hubbs Road, Ballston Lake, Daniel Mathias, 7 Birch Hill Road, Ballston Lake, Karl Siverling, 35 Addison Way, Rexford, Keith Martin, 8 Wall Street #211, Clifton Park, and James Ruhl, 168 Wooddale Drive, Ballston Lake, be reappointed to serve as Members of the Environmental Conservation Commission, each to serve for a two-year term; terms to expire December 31, 2021, and that

Heather Fariello, 20 El Dorado Dr., Clifton Park be appointed to serve as a Member of the Environmental Conservation Commission, to serve the remainder of a vacant two-year term; term to expire December 31, 2020

Brian Glick, 96 Hubbs Road, Ballston Lake, be reappointed to serve as Chairman of the Environmental Conservation Commission, for a two-year term; term to expire December 31, 2021, and that

Lester Denison, 4 Torrero Drive, Clifton Park, be reappointed to serve as Chairman of the Fire Code Appeals Board, term to expire December 31, 2020, and that

Joseph Martin, 16 Greenridge Drive, Clifton Park, Daniel Mathias, 7 Birch Hill Road, Ballston Lake, be reappointed to serve as Members of the Fire Code Appeals Board each for a three-year term; terms to expire December 31, 2022, and that

Millicent Miller, 15 Burning Bush Boulevard, Ballston Lake, be reappointed as Secretary to the Fire Code Appeals Board at a salary as budgeted, and that

Rocco Ferraro, 15 Friar Tuck Court, Clifton Park, be reappointed to serve as a Member of the Planning Board for a seven-year term; term to expire December 31, 2026, and that

Rocco Ferraro, 15 Friar Tuck Court, Clifton Park, be reappointed Planning Board Chairman for the year 2020, at a stipend as budgeted, and that

Ram Lalukota, 35 Balsam Way, Clifton Park, be appointed to serve as an Alternate Member of the Planning Board for a one-year term; term to expire December 31, 2020, and that

Paula Cooper be reappointed Secretary to the Planning Board, at a salary as budgeted, to be paid in bi-weekly installments, and that

Linda Seymour be appointed to serve as Chairwoman of the Historic Preservation Commission, for a one-year term; term to expire December 31, 2020, and that

Art Boudreau, 683 Bruno Road, Clifton Park, and Brian McGlinchey, 3 Delaware Court, Rexford, be appointed to serve as Members of the Historic Preservation Commission, and that

Emad Andarawis, 67 Hubbs Road, Ballston Lake, be reappointed to serve as Planning Board Liaison to the Historic Preservation Commission, term to expire December 31, 2020, and that

Pauline Boehm, 861 Riverview Road, Rexford, be reappointed as Secretary to the Historic Preservation Commission at a salary as budgeted, and that

Councilman James Whalen be reappointed as Liaison to the Historic Preservation Commission, and that

Allan Atwell, 9 Greenlea Drive, Clifton Park, be reappointed to serve as Chairman of the Emergency Services Advisory Board for the year 2020, and that

Susan Lessard, 20 Appleton Road, Rexford, be reappointed to serve as Alternate Representative of Rexford Fire District to the Emergency Services Advisory Board for a three-year term; term to expire December 31, 2022, and that

Paul Berlin, 1460 Crescent-Vischer Ferry Road, Clifton Park, and Dan Yetto, 12 Briarfield Drive, Clifton Park, be appointed to serve as Representatives of West Crescent Fire District to the Emergency Services Advisory Board each for a three-year term; terms to expire December 31, 2022, and that

Duane Lindsey, 269 Sugar Hill Road, Rexford, be reappointed to serve as Representative and Andrew Casucci, 2 Meadow Run, Clifton Park, to serve as Alternate Representative of Vischer Ferry Fire District to the Emergency Services Advisory Board each for a three-year term; terms to expire December 31, 2022, and that

Thomas Tobin, 21 Guildler Place, Ballston Lake, be reappointed to serve as Alternate Representative of the Jonesville Fire District to the Emergency Services Advisory Board for a three-year term; term to expire December 31, 2022, and that

Millicent Miller be reappointed as Secretary to the Emergency Services Advisory Board, for the year 2020 at a salary budgeted, and that

Councilwoman Lynda Walowit be reappointed as Liaison to the Emergency Services Advisory Board, and that

Michael Dudick, 377 Route 146, Clifton Park, and John Klimes, 44 Longview Drive, Clifton Park, be reappointed to serve as Members of the Zoning Board of Appeals each for a five-year term; terms to expire December 31, 2024, and that

Michael Dudick, 377 Route 146, Clifton Park, be reappointed Chairman of the Zoning Board of Appeals for the year 2020, at a stipend as budgeted, and that

David Donohue, 2 Crown Point, Ballston Lake, be appointed to serve as Member of the Zoning Board of Appeals to fill remainder of Michael Bloss' term; term to expire December 31, 2022, and that

Randy Gifford, 41 Sweet Brier Drive, Ballston Lake, be appointed as Alternate to the Zoning Board of Appeals for a one-year term; term to expire December 31, 2020, and that

Margaret Springli, 11 Eastwood Drive, Ballston Lake, and Cristi Shuhart, 126 Citation Way, Ballston Spa, be reappointed as Secretary and Alternate Secretary, respectively, to the Zoning Board of Appeals for the year 2020, at salaries as budgeted, and that

Margaret Kasky, 403 Solomon Avenue, Clifton Park, be reappointed as Secretary to the Clifton Park Sewer District No. 1 for the year 2020, at a salary as budgeted, and that

Jonathan Schopf, 611 Bruno Road, Clifton Park, be reappointed to serve as Chairman of the Industrial Development Agency for the year 2020, and that

Dan Fariello, 14 Carlson Way, Clifton Park, be reappointed to serve as a Member of the Industrial Development Agency for a three-year term; term to expire December 31, 2022, and that

Jean Mahserjian, 752 Waite Road, Clifton Park, be reappointed as Attorney for the Industrial Development Agency for the year 2020, and that

Brian Glick, 96 Hubbs Road, Ballston Lake, and Linda Campion, 6 Englemore Court, Clifton Park, be reappointed to serve as Members of the Ethics Board each for a three-year term; terms to expire December 31, 2022, and that

Erica Pisano, 10 Sweet Brier Dr., Ballston Lake, be appointed to the Ethics Board to fill the remainder of Linda DiCaprio's three-year term; term to expire December 31, 2021, and that

Margaret Springli, 11 Eastwood Drive, Ballston Lake, be reappointed as Secretary to the Ethics Board for the year 2020, at a salary as budgeted, and that

Councilman James Romano be reappointed as Liaison to the Ethics Board for the year 2020, and that

C. Daniel Keegan, 6 Stoney Heights Court, Clifton Park, be reappointed to serve as a Member of the Board of Assessment Review for a five-year term; term to expire September 30, 2024, and that

Helmut Gerstenberger, 591 Riverview Road, Rexford, and William Butler, 5 Berkshire Drive West, Clifton Park, be reappointed to serve as Members of the Clifton Park Water Authority each for a five-year term; terms to expire December 31, 2024, and that

Helmut Gerstenberger, 591 Riverview Road, Rexford, be reappointed to serve as Chairman of the Clifton Park Water Authority for the year 2020, and that

Councilman James Romano be reappointed as Liaison to the Clifton Park Water Authority for the year 2020, and that

Albert Karoly, 10 Prospect Point Lane, Clifton Park, be reappointed to serve as Chairman of the Town of Clifton Park Highway Safety Committee; term to expire December 31, 2020, and that

Thomas Werner, 41 Saville Road, Mechanicville, Philip Clark, 5 Stony Brook Drive, Rexford, James Bridges, 24 Sterling Heights Drive, Clifton Park, Anthony J George, 70 Saint Andrews Drive, Clifton Park, and Robert O'Connell, 1 Zamora Court, Clifton Park, be reappointed to serve as Members of the Town of Clifton Park Highway Safety Committee each for a two-year term; terms to expire December 31, 2021, and that

Councilwoman Amy Standaert and Councilman James Whalen be reappointed as Liaisons to the Department of Parks and Recreation, and that

Councilwoman Amy Standaert be reappointed as Chairman of the Town of Clifton Park G.R.E.E.N. Committee, and that

the Town Board for the Town of Clifton Park hereby reaffirms its commitment to the Citizen Advisory Committees, Historic Preservation Commission, the current Members of the

Green Committee, and hereby reappoints all said Members to serve at the pleasure of the Town Board, and that

Eric Hamilton, 67 Pico Road, Clifton Park, John Scherer, 113 Vischer Ferry Road, Rexford, and Lawrence Syzdek, 43 Riverview Road, Clifton Park, be reappointed to serve as the Clifton Park Representatives to the Mohawk Towpath Byway Project for the year 2020, and that

David Miller, 12 Hidden Valley Lane, Ballston Lake, Gerald Burr, 36 Oakwood Blvd., Clifton Park, Frank Berlin, 980 Main Street, Clifton Park, Raymond Seymour, 7 Nadler Road, Clifton Park, Isabel Prescott, 667 Riverview Road, Rexford, Kristin D Murphy, 15 Tamarack Lane, Clifton Park, Roy Casper, 8 Turnberry Lane, Clifton Park, and James Flaherty, 627 Kinns Road, Clifton Park, be reappointed to serve as Members of the Open Space/Trails/Riverfront Committee, each for a two-year term; terms to expire December 31, 2021, and that

David Miller, 12 Hidden Valley Lane, Ballston Lake, be reappointed to serve as Chairman of the Open Space/Trail/Riverfront Committee; term to expire December 31, 2020, and that

Councilman James Romano be reappointed as Liaison to the Open Space/Trails/Riverfront Committee to serve for the year 2020, and that

Matt Grattan, 5 Belmonte Lane, Clifton Park, Janine Mika, 14 Plaid Place, Clifton Park, and Greg Szczesny, 26 Castle Pines, Clifton Park, be reappointed to serve as Members of the Community Action Fund Committee for the year 2020, and that

Cynthia Zlogar, 39 Canterbury Road, Clifton Park, be reappointed as part-time Senior Express Switchboard Dispatcher at Grade 2, Step 6, Year 2, and that

Linda Enders, 24 Boyack Road, Clifton Park, be reappointed as part-time Senior Express Switchboard Dispatcher at Grade 2, Step 2, Year 2, and that

Sheila Alvaro, 8 Esopus Drive, Clifton Park, be reappointed as part-time Senior Express Switchboard Dispatcher/Chauffeur at Grade 2, Step 5, Year 3, and that

Robert Brondi, 12 Ashley Drive, Ballston Lake, be reappointed as part-time Senior Express Switchboard Dispatcher/Chauffeur at Grade 2, Step 5, Year 1, and that

Betty Bollten, 14 Brookwood Drive, Scotia, and Rebecca Marra, 8A Lee Avenue, Rexford, be reappointed as Senior Express Chauffeurs, at salaries as budgeted, and that

Joseph McCormick, 4 Shadow Wood Way, Ballston Lake, and William Tierney, 8 Cordoba Court, Clifton Park, be reappointed as substitute Senior Express Chauffeurs, at Grade 1, Step 3, and that

Shirley Roberts (Grade 1, Step 2, Year 2) 40 Damask Drive, Clifton Park, and Raina Munafu, (Grade 4, Step 4, Year 2) 5 Greenlea Drive, Clifton Park, be reappointed as part-time Clerks at the Clifton Park Senior Community Center, at salaries as budgeted, and that

Johanne Shepard, 55 Evergreen Avenue, Clifton Park, be appointed as a part-time Clerk at the Clifton Park Senior Community Center, at Grade 1, Step 1, Year 1, and that

Donald N. Coons, 17 Evergreen Blvd., Scotia, be hired as a backup Water & Sewage Plant Operator on an as needed basis, at a rate of \$ 50 per visit, payable by voucher, and that

the following Citizens at Large be reaffirmed to the Clifton Park Citizen Corps Council – Disaster & Emergency Preparedness, for a one-year term; term to expire December 31, 2020: Steve Gurzler, 24 Shadow Wood Way, Ballston Lake, Ron Volungus, 4 Applewood Drive, Rexford, and Paul Zohn, 27 Merrall Drive, Clifton Park, and that

the following individuals are reappointed as Members of the Deferred Compensation Committee for the Town of Clifton Park, term to expire December 31, 2020, all to serve for a one-year term, to meet semi-annually:

<u>Position</u>	<u>Current</u>
Comptroller	Mark Heggen
General Unit Representative	Patrick Jarosz
Highway Unit Representative	Richard Countermine
Management Rep/Retiree Rep	Barbara Smith
Management Representative	Stephanie Drenchko

and that

Margaret Kasky and Michael Traider be reappointed as Alternate Members of the Deferred Compensation Committee, term to expire December 31, 2020, and that

the Town of Clifton Park Investment Policy and Capitalization Policy is hereby reaffirmed, and that

the attached Procurement Policy and Procedures, as amended, are hereby adopted, and that

the Supervisor be authorized to enter into an agreement with CAPTAIN for an amount as budgeted and that such agency shall provide the Town of Clifton Park with an audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement with the Southern Saratoga YMCA for an amount as budgeted and that such agency shall provide the Town of Clifton Park with an audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement on behalf of the Clifton Park Senior Community Center between Northeast Dining and Lodging and Saratoga County Office for the Aging, for a dining program and/or home delivery of meals for the senior citizens in the Town of Clifton Park for the year 2020, for an amount as budgeted, and that

Supervisor Barrett is authorized to execute official documents and instruments as per law, on behalf of the Town of Clifton Park, and that

department heads and their staff are authorized to attend schools, conferences and meetings consistent with the Procurement Policies and Procedures, and as approved by the Town Board, and that

pursuant to Highway Law 143, the following rates for hired trucks and equipment for the Highway Department for the year 2020 shall be approved by the Town Board of the Town of Clifton Park as follows:

MOTION BY Supervisor Barrett, seconded by Councilwoman Walowit, to omit the reading of trucks rates. Motion unanimously carried.

Trucks for snow removal with plow & driver	\$ 70.00/hr
Trucks for snow removal with plow, wing driver & wingman	\$ 85.00/hr
Trucks for snow removal with plow, wing sander, driver, & wingman	\$ 90.00/hr
Trucks for snow removal with plow & driver less than 2 ton	\$ 55.00/hr
Front end loaders with bucket, or plow & graders with driver	\$ 80.00/hr
Trucks for sanding, with driver	\$ 65.00/hr
Front end loaders with bucket or plow & graders, without driver	\$ 55.00/hr
Front end loader equipped with 18' plow with driver	\$ 95.00/hr
Snowblower or plow or sander riding to clear and maintain sidewalks	\$ 75.00/hr
Trucks for hauling, single axle, dual wheel with driver	\$ 65.00/hr
Tandem trucks for hauling, with driver	\$ 80.00/hr
Tri-axel trucks for hauling, with driver	\$ 85.00/hr
Trailer for hauling with driver	\$ 85.00/hr
Excavator with operator JD 120 Series	\$ 150.00/hr

JD 200 Series	\$ 175.00/hr
Bulldozer with operator	\$ 100.00/hr
Mobilization	
In	\$125.00
Out	\$125.00
Backhoe w/operator	\$ 90.00/hr

and that

a base rate of thirteen dollars (\$13) per hour be set for the Town Highway Department for all wingmen or other extra help in conjunction with snow removal, to be paid from the Highway Department, and that

the Highway Superintendent, under Section 142, Subdivision 1(a) of the Highway Law, be authorized to purchase special tools and other implements required in the operation of the Highway Department, equipment not to exceed ten thousand (\$10,000) dollars for the year 2020, and thirty five thousand (\$35,000) dollars for each public works project according to NYS Law and Town of Clifton Park procurement guidelines for the year 2020, and that

the Highway Superintendent is hereby authorized to attend Highway Superintendent schools, conferences, and meetings and that a voucher shall be submitted in proper form and substance no later than ten (10) days after termination of said schools, conferences and meetings for reimbursement, and that

the Highway Superintendent is authorized to purchase tools and equipment for the Highway Department, per General Municipal Law, Section 103, Subdivision 6, at authorized auctions conducted by governmental organizations within the State of New York; the amount not to exceed limitations set by the 2020 budget, and that

employees of the Department of Building and Zoning are authorized to have memberships for the calendar year 2020 in the Capital District chapter and the New York State Building Officials' conference to include attendance at regular bi-monthly luncheon meetings of said conference, as budgeted per person, per year, said amounts to be charged to the Memberships/Training Account, and that

the matrix for the non-union employees and part-time and half-time employees is approved for 2020, and that

the mileage rate of reimbursement for the use of town employees' cars shall be consistent with IRS established rates.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 7:20 p.m.

Teresa Brobston  
Town Clerk