

December 9, 2019

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilwoman Standaert
Councilman Romano
Councilwoman Walowit
Town Clerk O'Donnell

Absent: Councilman Whalen

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Daniel Clemens, Supervisor of Buildings and Grounds
John Scavo, Director of Planning

ANNOUNCEMENTS AND COMMUNICATION

Councilwoman Standaert reviewed activities of the Youth Court, noting opportunity still exists to become part of the program.

Supervisor Barrett announced the Clifton Park Community Chorus Holiday Concert is planned for December 15th at 3:00 pm at Shenendehowa United Methodist Church and the Not So Common Players production of "A Christmas Carol" will be held at Shen Little Theater on December 13, 14, 15.

The Supervisor thanked the Vischer Ferry Fire Department for making Patrick Kane an honorary firefighter. He noted the Fire Company used funds from the Community Action Fund to honor Patrick.

PRESENTATION BY BEHAN PLANNING AND DESIGN

Michael Allen, Behan Planning and Design, reviewed and displayed the Master Plan of the 37 acres; background and goals, existing conditions, public input, and analysis and recommendations. He said the main theme is to connect the high school with the town center. He noted a detailed survey needs to be done establishing exact location of healthy trees, as well as the exact route of trails. It was recommended that construction documents should be developed entirely up front. Project includes a glade with an open air park structure amphitheater style, as well as restrooms on the east and west side of the park and to keep a majority of parkland/woods natural. Mr. Allen said the first priority would be to continue a pedestrian path east to the town center and the 2nd priority a trail connection to the library. He recommended in the future the town should pursue connection to Collins Park. It is further recommended the project be done in two phases: Phase 1 - establish core functionality of the park – pedestrian connection, parking, picnic area; Phase 2 - add bathrooms, picnic pavilion, outdoor classroom and trails. Project cost estimate is \$3.7: Phase 1 2.5 million and Phase 2 1.2 million. Maintenance estimate for mowing, plowing, maintenance on park including repairing and replacing allowance, as well as for special events is estimated at \$73,000 per year. Mr. Allen reviewed different funding options the town could pursue, noting \$250,000 has been received through Senator Tedisco's efforts. Town Park Master Plan is on the town website and also available for review in the Town Clerk's office.

Supervisor Barrett said the 37-acre Committee supports this plan. He noted there can be passive and active recreation and planned community events. He would like to incorporate Collins Park into the plan either in the initial phase or sometime in the near future. He reviewed the history of bringing the site to this point and what will be an exciting asset to the town. The Supervisor thanked all involved in the process from the beginning.

Responses to questions from floor: there will be approximately 100 parking spaces in total and sometimes the Public Safety building parking area will be used, only the main trail will be paved, a building for the arts is addressed in the plan.

Regarding a community/arts center building, Mr. Allen said this is addressed in the plan under “Future Design Considerations” and at some future time could perhaps be located at edge of park. He noted the town needs to conduct a more detailed study to figure out what is actually needed and as well as funding. Supervisor Barrett said he would be hard pressed to guarantee anyone at this point that there would never be a building on that property; doesn’t see anything in the near future but at some point it is a real possibility. From the floor a resident spoke in favor of a building that could be rented out for multiple usage. Supervisor Barrett said intensive study and foresight is necessary.

Comment from the floor that the major usage of trails would be by Shen students and recommended the trail to Shatakon be maintained in Phase 1.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 271 of 2019, a resolution scheduling the 2020 Organizational Meeting, and the first 2020 Town Board Meeting for the Town of Clifton Park.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town Board wishes to schedule the 2020 Organizational Meeting and the first 2020 Town Board Meeting; now, therefore, be it

RESOLVED, that the 2020 Organizational Meeting for the Town of Clifton Park shall be held on Monday, January 6, 2020 at 7:00 p.m. in the Wood Memorial Meeting Room, Town Hall Plaza, Clifton Park, New York; and be it further

RESOLVED, that the first Town Board Meeting of 2020 will be held on January 6, 2020 immediately following the Organizational Meeting, in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York.

ROLL CALL VOTE

Ayes: Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Whalen

DECLARED ADOPTED

Resolution No. 272 of 2019, a resolution authorizing the promotion of Justin Latniak and Scott Shaughnessy, currently Motor Equipment Operator (MEO) Light Grade 4 to Motor Equipment Operator Grade 5 in the Buildings & Grounds Department. \

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Buildings & Grounds Supervisor Daniel Clemens has expressed a need for (2) MEOs in the department, and

WHEREAS, Mr. Clemens recommends that Justin Latniak and Scott Shaughnessy be promoted from MEO Light to MEO in the Buildings & Grounds Department, and

WHEREAS, the above referenced employees are qualified for the position per civil service classification; now, therefore, be it

RESOLVED, that Justin Latniak, 727 Bruno Road, Clifton Park, is hereby promoted to MEO, Grade 5 Step 1 (\$47,439/year) effective immediately, and be it further

RESOLVED, that Scott Shaughnessy, 473 Grooms Road, Clifton Park, is hereby promoted to MEO, Grade 5 Step 1 (\$47,439/year) effective immediately; and be it further

RESOLVED, that the additional salary increases be paid with a transfer of \$345.60 from A-7110-00074 (Buildings & Grounds-Overtime) to Payroll.

ROLL CALL VOTE

Ayes: Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Whalen

DECLARED ADOPTED

Resolution No. 273 of 2019, a resolution authorizing the Supervisor to sign an amendment to the Administrative Services Agreement between the town and MassMutual for the employees' Deferred Compensation Plan.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town of Clifton Park is a local public employer which has adopted a Deferred Compensation Plan pursuant to Section 5 of the New York State Finance Law, and

WHEREAS, the purpose of such plan is to provide employees with a convenient and tax-favored method of saving on a regular and long-term basis, and thereby provide for their retirement, and

WHEREAS, by Resolution No. 274 of 2016, the Town Board awarded a five-year renewal agreement with MassMutual in conjunction with Reliance Trust Company to administer this plan under procedures set forth by the New York State Deferred Compensation Board, and

WHEREAS, MassMutual has informed the town that numerous investment options will be changed per Exhibit C, effective in January 2020, and

WHEREAS, MassMutual has also informed the town that it will offer Managed Account Services through Envestnet Retirement Solutions, LLC at no cost to the town, and

WHEREAS, the proposals were reviewed by the Deferred Compensation Committee which recommended that the agreements be accepted; now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to sign an amendment to its contract with MassMutual Life Insurance Company in conjunction with Reliance Trust Company as Trustee; and be it further

RESOLVED, that the Supervisor is also authorized to sign an agreement for Managed Account Services with Envestnet Retirement Solutions, LLC.

ROLL CALL VOTE

Ayes: Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Whalen

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilwoman Standaert, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 8:10 p.m.

Patricia O'Donnell
Town Clerk