



Town of Clifton Park
Department of Building and Development
One Town Hall Plaza
Clifton Park, NY 12065

Phone 518-371-6702
Fax 518-383-2668

NO SIGN SHALL BE ERECTED OR INSTALLED PRIOR TO APPROVAL AND ISSUANCE OF A PERMIT

A variance obtained from the Zoning Board of Appeals does not constitute a permit to erect a sign. A sign permit must be obtained from the Building Department prior to the installation of any sign.

REQUIRED INSPECTIONS FOR SIGNS

Wall Signs

- Within ten (10) days of installation, the applicant shall call for an inspection of any wall sign.
- All on-site electrical work must be inspected by a town certified electrical inspector and proof of such inspection must be submitted to the Building Department within ten (10) days of installation.

Freestanding Signs

- Before digging for footings, the proposed location of any supports shall be staked in the field. **APPLICANT SHALL CALL FOR AN INSPECTION AND APPROVAL PRIOR TO PROCEEDING FURTHER.**
- Before pouring concrete, footings or base shall be inspected and approved.
- Within ten (10) days of erection of any freestanding sign, the applicant shall call for a final inspection.
- All on-site electrical work must be inspected by a town certified electrical inspector and proof of such inspection submitted to the Building Department within ten (10) days of installation.



The permit applicant is responsible for scheduling all indicated inspections. Call 371-6702, 9:00 a.m. to 5:00 p.m., Monday through Friday. A twenty-four (24) hour advance notice is required to schedule an inspection.

Additional inspections may be required by circumstances or by the inspector, based on results of above inspections.