

TOWN OF CLIFTON PARK

TOWN BOARD MEETING

March 1, 2021

- I. **DISCLAIMER:** *Due to the current status of the pandemic in our area, entry to the meetings is limited. Please check www.cliftonpark.org for final agenda with updates.* For those who wish to call in please dial Conference Call #: 605-472-5678, Access Code: 991-475# If you are muted after connecting press *6 to speak.

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click on



II. **Call to Order/7:00 P. M.**

III. **Pledge to Flag**

IV. **Roll Call**

V. **Approval of Town Board Minutes**

VI. **Communications/Announcements**

VII. **Business**

- **Presentation by Supervisor Jon Schopf, IDA Chairman**
- **Resolutions for Consideration**
- **Other Business**

VIII. **Open Public Privilege**

NOTE:

At this time, the Town Board meeting will be open to the public with strict social distancing protocol in place. Please check www.cliftonpark.org for final agenda and updates. All visitors must wear a face mask at all times. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

IX. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
March 1, 2021

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Comptroller	Adopt amendments to the Procurement Policy to include best value criteria	P. Barrett
2. Highway	Authorize the purchase and installation of a new fuel containment tank for the Highway Department generator	P. Barrett
3. Highway	Authorize the purchase of an Elgin Street Sweeper	P. Barrett
4. Highway	Authorize the purchase of a Bobcat excavator	P. Barrett
5. Buildings & Grounds	Award a bid for Country Knolls Pool improvements to MA Shafer Construction	P. Barrett
6. Supervisor	Accept dedication of roadways in the Bridlewood Ridge Subdivision from Regatta View, LLC	P. Barrett

Resolution No. _____ of 2021, a resolution adopting Best Value Standard for Procurement and purchases.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Pursuant to State Finance law Section 163, Municipalities within New York are authorized to award contracts and to make purchases of apparatus, equipment materials and supplies utilizing Best Value methods as defined by the Statute, and

WHEREAS, Best Value methodology provides the Town with the flexibility to consider qualitative factors such as individual product features best able to meet the needs of the Town, including available warranties and ease of service options, and costs of maintenance as outlined in the attached policy, providing such factors are objectively measured and identified within the procurement, and

WHEREAS, the Town Board wishes to authorize Best Value procurement determinations for individual procurements as well as purchases from the competitively bid contracts of other state and local government agencies utilizing “Piggy Back” contracting under General Municipal Law Sections 103 (3) and 103 (16); now therefore, be it

RESOLVED, that the Town’s procurement policy is hereby amended through the addition of POLICY 15 and POLICY 16, attached.

Resolution No. _____ of 2021, a resolution authorizing the purchase of a fuel tank containment system for the Milton CAT Generator at the Highway Facility.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Highway Superintendent Dahn Bull has requested authorization to replace the secondary containment tank which has corroded is in need of replacement to comply with DEC regulations and for prevention of possible fuel spills, and

WHEREAS, Milton CAT Clifton Park, NY, with whom we have a service agreement, has provided a quote for the removal of the existing fuel tank and installation of its replacement at a cost not to exceed \$11,300.00, and

WHEREAS, Highway Superintendent Dahn Bull has advised that the replacement fuel tank will comply with DEC regulations for fuel tank inspections at the Highway Garage; now, therefore, be it

RESOLVED, that the Highway Department is authorized to sign the attached agreement with Milton CAT, Clifton Park, NY, and issue a purchase order, in an amount not to exceed \$11,300.00 to be paid from A-5132-200 [General Fund – Highway Garage - Equipment]; and, be it further

RESOLVED, that the Comptroller is authorized to transfer funds from the undesignated fund balance A-914 to A-5132-200.

Resolution No. of 2021 a resolution authorizing the purchase of a 2021 Elgin Broom Bear Street Sweeper for the Highway Department pursuant to Sourcewell Contract.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Highway Superintendent Dahn Bull has requested authorization to purchase a new Elgin Broom Bear Street Sweeper from Joe Johnson Equipment, pursuant to a competitive procurement process through the Sourcewell Service Cooperative, for use by the Highway Department, and

WHEREAS, pursuant to General Municipal Law §103(16) municipalities are authorized to purchase materials, equipment or supplies through publicly bid contracts of another political state or political subdivision thereof, and

WHEREAS, Sourcewell-mn.gov is a Service cooperative created under Minnesota Statutes §123A.21, and provides cooperative purchasing contracts to public entities under Minn. Stat. 471.59 to participating Agencies and governments, and

WHEREAS, Highway Superintendent Dahn Bull has advised that a 2021 Elgin Broom Bear Street Sweeper which will meet the needs of the Highway Department is available through Sourcewell contract # 122017 issued following a Request for Proposal using Best Value criteria, with proposals opened on December 21, 2020; now, therefore, be it

RESOLVED, that the Highway Department is authorized to purchase a 2021 Elgin Broom Bear Street Sweeper per the attached proposal, with equipment and attachments as listed, in an amount not to exceed \$288,969.00 to be paid from DA 5130-145, [Highway Department – Equipment - Lease Payments]; and be it further

RESOLVED, that the comptroller is authorized to solicit bids to enter into a capital lease to pay for the purchase.

Resolution No. of 2021, a resolution authorizing the purchase of an E85 Bobcat Compact Excavator with accessories for use by the Highway Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Highway Superintendent Dahn Bull has requested authorization to purchase new equipment for general daily use by the Highway Department, and

WHEREAS, sealed bids were solicited and opened on February 17, 2021 Bobcat of Saratoga, 1279 Route 9, Gansevoort, NY submitted the best value bid at a cost not to exceed \$95,701.55, and

WHEREAS, Highway Superintendent Dahn Bull has advised that the Bobcat Compact Excavator will meet the needs of the Highway Department and is the best value due to its two year/2000-hour warranty and the interchangeability of parts with other pieces of equipment currently owned by the Highway Department; now, therefore, be it

RESOLVED, that the Highway Department is authorized to purchase an E85 Bobcat Compact Excavator from Bobcat of Saratoga, Gansevoort, NY, per the attached list, in an amount not to exceed \$95,701.55 to be paid from DA-5130-219 (Highway – Machinery – Highway Truck).

Resolution No. _____ of 2021, a resolution to retain MA Schafer Construction, for maintenance and site improvements at the Country Knolls Pool and Clubhouse.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board, as commissioners of the Country Knolls pool, wishes to retain services associated with the demolition and replacement of retaining walls and concrete decking with drainage at the Country Knolls Pool, and

WHEREAS, quotes were solicited by the Town-designated engineer, MJ Engineering and Land Surveying, PC, who confirm that MA Schafer Construction submitted the lowest conforming quote for an amount not to exceed \$112,290 for exterior site improvements, the installation of gutters on the clubhouse, and landscaping; now therefore, be it

RESOLVED, that Supervisor Barrett recommends that the quote of MA Schafer Construction be accepted, and be it further

RESOLVED, that the Director of Buildings, Parks, and Recreation, Daniel Clemens is authorized to sign an agreement with MA Schafer Construction, 4928 Western Turnpike Altamont, NY for the improvement project at the Country Knolls pool for \$112,290.00 to be paid from SP5-7151-200 [Longkill 1 Park District - Country Knolls Pool – Equipment], and be it further

RESOLVED, that the comptroller is authorized to transfer \$112,290.00 from SP5-00915 [Longkill 1 Park District – Assigned Fund Balance] to cover the expense.

Resolution No. _____ of 2021, a resolution accepting an offer of dedication of the road system, drainage easements, park area, and open space within the Bridlewood Ridge subdivision.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, pursuant to New York State Highway Law 171, the Town Board has the discretion to accept the dedication of Roads and Real Property for public use, and

WHEREAS, on May 13, 2008, the Planning Board approved the Bridlewood Ridge residential subdivision, and

WHEREAS, pursuant to the approved subdivision plans, developer Regatta View, LLC offered to dedicate the south section of Saddle Creek Circle, along with open space areas “E” and “F” as shown on dedication maps prepared by Environmental Design Partnership, dated December 11, 2020, attached, and related drainage facilities, and

WHEREAS, the Town’s determination to accept the road system was contingent upon the completion of the road construction, including topcoat, drainage facilities, as well as detailed items related to the approved subdivision plan, and

WHEREAS, Prime Engineering has completed inspections and reports that all punchlist items have been completed, and

WHEREAS, Highway Superintendent Dahn Bull concurs in the acceptance of the road system at this time; now therefore be it

RESOLVED that the Town Board accepts the offer of dedication of Saddle Creek Circle, south section, as depicted on the approved subdivision map and as more particularly described in the relevant deeds, as well as the dedication of two Open Space areas totaling 10.68+/- acres, also as depicted and described, subject to the final approval of the Town Attorney of all real estate transfer documents, review of title and confirmation of the payment of appropriate taxes.