

TOWN OF CLIFTON PARK TOWN BOARD MEETING

July 15, 2019

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
July 15, 2019

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|----------------|--|------------|
| 1. Comptroller | Authorize the Comptroller to transfer money from the unreserved fund balance to cover cost of living salary adjustments for union and non-union employees retroactive to 1/1/2019 | P. Barrett |
| 2. Highway | Authorize the promotion of James Ryan and Stanley Rusinovich to Highway Maintenance Supervisor and Asst. Highway Maintenance Supervisor, respectively | D. Bull |
| 3. Supervisor | Authorize the Supervisor to sign Change Orders #2 and #3 to the contract with Gallo Construction for the Prestige Arena Restroom and Locker Room project | P. Barrett |
| 4. Supervisor | Authorize and ratify a natural gas contract with Direct Energy for Natural Gas supply through MEGA | P. Barrett |
| 5. Planning | Grant a sewer easement to Saratoga County Sewer District No. 1 for the Windhover Farms subdivision | P. Barrett |
| 6. Planning | Authorize the electronic filing of an application for a State Assistance grant, and award a contract for Household Hazardous Waste Day to Clean Harbors Environmental Services, Inc., Glenmont, NY | P. Barrett |
| 7. Supervisor | Award a contract to Greg's Seasonal for a beautification project for the Clifton Park Center Road | P. Barrett |

Resolution No. _____ of 2019, a resolution authorizing salary adjustments and the transfer of funds pursuant to a Memorandum of Agreement extending the collective bargaining agreements.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution 168 of 2019, the Town Board approved a Memorandum of Agreement between the Town of Clifton Park and the Civil Service Employees Association, Inc., AFSCME Local 1000, AFL-CIO for the Town of Clifton Park, General Unit of Saratoga County Local 846, and

WHEREAS, by Resolution 154 of 2019, the Town Board approved a Memorandum of Agreement between the Town of Clifton Park and the Civil Service Employees Association, Inc., AFSCME Local 1000, AFL-CIO for the Town of Clifton Park, Highway Unit of Saratoga County, and

WHEREAS, these agreements extend the existing Collective Bargaining Agreements between the Town and the CSEA Units, commencing on January 1, 2019 and terminating on December 31, 2021, and

WHEREAS, the contract extensions provide 2% cost of living salary adjustments for all General Unit and Highway Unit employees retroactive to January 1, 2019, and

WHEREAS, the Town Board wishes to provide identical salary adjustments to non-union employees of the Town, Sewer Department, and Highway Department, and

WHEREAS, the Town Board also wishes to make adjustments to the Grade and Step classification for Daniel Clemens and Diana Fraser, and to adopt an updated salary matrix, now, therefore, be it:

RESOLVED, that the Town Board approves an adjustment for Diana Fraser to Grade 7, Step 6, and Daniel Clemens to Grade 9, Step 10, and be it further,

RESOLVED, that the Comptroller is authorized to make salary adjustments for Union and non-union employees pursuant to the attached schedule, and be it further

RESOLVED, that the Board approves the updated salary matrix, as attached.

RESOLVED, that the Town Board hereby authorizes the Comptroller to transfer \$97,520 from the General Fund, \$31,480 from the Highway Fund, and \$3,379 from the Sewer Fund, into salary budget lines per the attached Schedule to effect salary adjustments for the Fiscal Year 2019.

Resolution No. _____ of 2019, a resolution authorizing the Superintendent of Highways to promote James Ryan and Stanley Rusinovich within the Highway Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, following the resignation of James Strozyk, Highway Maintenance Supervisor, and Edward Krawiecki, Working Supervisor, the Superintendent of Highways, Dahn Bull, has recommended the promotion of the following individuals to assist in the day-to-day management of the Highway Department:

<u>Name</u>	<u>Appointed Position</u>	<u>Address</u>
James Ryan	Highway Maintenance Supervisor	42 Cemetery Road, Clifton Park
Stanley Rusinovich	Asst. Highway Maintenance Supervisor	1 Marlyn Drive, Burnt Hills

WHEREAS, Mr. Ryan will fill the vacancy created by the retirement of James Strozyk, and will assume responsibility for the supervision over the projects and daily activities of both the Highway Maintenance and Automotive Maintenance activities in the Highway Department, while assisting the Highway Superintendent in the management of equipment, purchasing, and planning large scale construction projects; and

WHEREAS, Mr. Rusinovich will fill the vacancy created by the promotion of James Ryan, and will serve as the Assistant Highway Maintenance Supervisor and assume responsibility for the efficient and economical use of personnel, materials, and equipment in the maintenance and construction activities of the Town Highway Department as well as carry out the general direction of the Highway Maintenance Supervisor in accordance with policy and procedures established by the Town Highway Superintendent; therefore be it

RESOLVED, that the Town Board authorizes the promotion of James Ryan and Stanley Rusinovich to the positions as detailed above, and be it further

RESOLVED, that Mr. Ryan will be promoted to Grade 9, Step 2, and Mr. Rusinovich will be promoted to Grade 8, Step 1, effective immediately; and be it further

RESOLVED, that the funds necessary for these promotions be allocated as per the attached Schedule A.

Resolution No. _____ of 2018, a resolution authorizing Change Orders #2 and #3 to the contract with Gallo Construction Corp. for a restroom and locker room project at the Prestige Services Arena.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 273 of 2018, the Town Board awarded the contract to renovate restrooms and locker rooms at Prestige Services Arena to Gallo Construction Corp. in the amount of \$95,648.00, and

WHEREAS, Gallo Construction Corp. has performed the improvements to the restrooms and locker rooms at the area and submitted invoices for additional repairs needed to complete the project in the amount of \$4,407.90, and

WHEREAS, the Town Consulting Engineer, Barton and Loguidice, recommends approval of the change orders to compensate for necessary repairs not comprised in the original contract; now, therefore be it

RESOLVED, that the Town Board authorizes Change Orders #2 and #3 for the restroom and locker room renovations at the Prestige Services Arena, and be it further

RESOLVED, that the Comptroller is authorized to transfer \$4,407.90 to be paid from A-7112-200.

Resolution No. _____ of 2019, a resolution authorizing and ratifying an agreement with Direct Energy for Natural Gas through MEGA.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the town's most recent natural gas supply contract with Hess Energy Services has expired, and

WHEREAS, Direct Energy Business is a designated supplier for the Municipal Electric and Gas Alliance, which conducts competitive bidding for wholesale suppliers, and

WHEREAS, energy prices fluctuate on a daily basis and locking in future rates requires that future contracts be executed in a timely manner in response to such price movements, and

WHEREAS, the Town wishes to sign a 2-year contract to ensure price and budgetary stability for the town's natural gas needs; now, therefore, be it

RESOLVED, that the Town Board authorizes and ratifies the attached natural gas supply contract with Direct Energy Business, effective August 1, 2019 to lock in favorable rates for the term; and be it further

RESOLVED, that the attached contract will expire August 1, 2021.

Resolution No. _____ of 2019, a resolution to grant the Saratoga County Sewer District No. 1 an easement over and through a portion of Town property for a sanitary sewer line constructed per the approved subdivision plat for Windhover Farms.

Introduced by, _____, who moved its adoption, seconded by _____.

WHEREAS, the Town of Clifton Park as landowner of a parcel of land identified as SBL: 276.10-1-20, situated in the Town of Clifton Park, Saratoga County, further described in Schedule A, attached, and located on Town-owned Open Space to the rear of Goldfield Lane, adjacent to lands and infrastructure owned by the County of Saratoga for sewer purposes, and

WHEREAS, pursuant to approved plans for the Windhover Farms Subdivision, sanitary sewer infrastructure for the development will be served and maintained by Saratoga County Sewer District, and

WHEREAS, the Town Board wishes to convey a permanent easement to the County of Saratoga over the lands referenced above for the purposes of operation and maintenance of sanitary sewer improvements constructed by Marini Builders, and

WHEREAS, the Saratoga County Sewer District No. 1 has requested a permanent sanitary easement to effectively maintain, repair and replace the sewer main; now, therefore be it

RESOLVED, that the Supervisor is authorized to convey a permanent easement for the maintenance and repair of sanitary sewer improvements as described in Schedule A to the County of Saratoga, as attached, subject to approval by the Town Attorney.

Resolution _____ of 2019, a resolution awarding the bid for collection and disposal of Household Hazardous Waste to Clean Harbors, and authorizing the filing of an application for a State Assistance from the Household Hazardous Waste (HHW) State Assistance Program and signing of the Associated State Master Grant Contract, under all appropriate laws of New York State.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Planning/Stormwater Technician, Scott Reese solicited proposals for collection and disposal of household hazardous waste during the collection days in 2019 and 2021, and

WHEREAS, Scott Reese recommends that Clean Harbors be awarded the contract for collection and disposal of household hazardous waste for 2019 and 2021 as low bidder, and

WHEREAS, the State of New York provides financial aid incentives for household hazardous waste programs; and,

WHEREAS, the Town of Clifton Park finds and determines it to be in the public interest and benefit to file an application under these laws for State Funding for the annual Household Hazardous Waste Collection Day for 2019; and,

WHEREAS, the Town Board wishes to execute a Contract by and between the People of the State of New York (the State), and the Town for such available State incentives and financial assistance; now therefore be it

RESOLVED,

1. That the Planning/Stormwater Technician is authorized to file an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application.
2. That the Town Supervisor or his designee is directed and authorized as the official representative of the Town of Clifton Park to act in connection with the application, to sign the resulting contract if said application is approved by the State, and to provide such additional information as may be required.
3. That the Town of Clifton Park agrees to fund the entire cost of said household hazardous waste program, in the first instance, and will seek reimbursement by the State for share of such costs as indicated in the contract.
4. That two (2) certified copies of this Resolution be prepared and sent to New York State Department of Environmental Conservation together with a complete application.
5. That this resolution shall take effect immediately.

And be it further,

RESOLVED, that the Supervisor is authorized to sign the Household Hazardous Waste Collection Agreement with Clean Harbors for Household Hazardous Waste Day on dates to be specified in 2019 and 2021, to be paid from A-8989-150.

Resolution No. _____ of 2019, a resolution awarding the contract for a roadway and median Beautification Project on Clifton Country Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to advance a project to provide streetscaping services for plantings within the median of Clifton Country Road for roadway beautification and to improve the appearance and aesthetic impact of Clifton Country Road within the Exit 9 corridor, and

WHEREAS, the Building and Grounds Department consulted MJ Engineering to determine the types and species of flowering plants and features that constitute a successful streetscaping plan under the 4 season conditions for the median location, and

WHEREAS, the Department of Building and Grounds solicited quotes for the project based on recommendations from MJ Engineering, and

WHEREAS, a quote was received from Greg's Seasonal in the amount of \$65,295.60 on May 13, 2019, and

WHEREAS, MJ Engineering further prepared bid specifications and bid documents to solicit sealed bids for the work, and

WHEREAS, New Castle Paving, LLC submitted the sole bid in the amount of \$377,286.60, and

WHEREAS, after consideration of all responses from the joint solicitation, Dan Clemens, recommends that the Town Board accept the quote of Greg's Seasonal as lowest response for the project, and

WHEREAS, the Building and Grounds Department has worked with Greg's Seasonal and finds them to be qualified for the work for which they quoted; now, therefore, be it

RESOLVED, that the bid of New Castle Paving is rejected; and be it further

RESOLVED, that the quote of Greg's Seasonal for a Streetscaping and Roadway Beautification project for the median island along Clifton Country Road be accepted, and a contract for the work based on the submission of May 13, 2019, attached, be accepted, in an amount not to exceed \$65,295.60; and be it Further,

RESOLVED, that the comptroller is authorized to transfer \$\$65,295.60 from undesignated fund balance (A-00914) to A-08560-00200 (Community Beautification – Equipment).